



Date: 26-August-2023

NOTICE

(Reporting of Students for BBA/ BCA/ B.COM(H)/ BAJMC programmes for the Academic Session 2023-24)

Candidates who have been allotted seats in TIPS Dwarka in the BBA/ BCA/ B.Com(H)/ BAJMC programmes after online counselling by GGSIP University shall report to the Institute for admission and payment of balance fees and document verification from 29-August-2023 to 01-September-2023 (10.00 am to 5.00 pm)

I. Candidates shall bring the following documents for verification:

- Original Admission Verification Form (Appendix 6 Part F) of GGSIPU Admission Brochure 2023 – 24) along with one photocopy self-attested.
- Fee receipt of ₹60,000/- already paid to GGSIP University.
- Two Photocopies of Candidate's Profile (Personal Details) of GGSIPU submitted at the time of form filling of ₹ 1,500/-
- Original Admit Card of CET 2023 along with one photocopy. (If original Admit Card is lost obtain FIR).
- Two Photocopies of CET Rank (Result).
- Two Photocopies of Provisional Seat Allotment Letter.
- Two Photocopies self-attested of 10th Class Mark sheet (Original for verification).
- Two Photocopies of 12th Class self-attested Mark sheet and Passing or Provisional Certificate (Original for verification).
- Original Character Certificate and One photocopy (with date issued by (HOD/Principal of School/College or by the Gazetted Officer -Not older than 6 months).
- Original Medical Certificate and One photocopy (Appendix 5 Part F of GGSIPU Admission Brochure 2023 – 24) signed by MBBS Doctor.
- Original Anti Ragging Undertaking and One photocopy (Appendix 7- and 8 Part F of GGSIPU Admission Brochure 2023 – 24).
- Original Notarized Gap Year Affidavit and One photocopy, if, applicable (in case gap after passing of qualifying exam (if passed in 2021 or earlier) on Notarized ₹10 Stamp Paper.
- Undertaking from result awaited candidates for seeking provisional admission for the academic session 2023 – 24 (Appendix 4 Part F of GGSIPU Admission Brochure 2023-24).
- Bring Original SC/ST/Defence Category Certificate for verification along with Self Attested Photocopies and also bring Online Document Verification Certificate issued by GGSIP University for SC/ST/Defence Category students.
- Four Passport Size of Student & One Passport Size photo of parents (Mother & Father).

II. After verification of documents, candidates are required to deposit the balance fee through Demand Draft / Online mode. The demand draft shall be drawn in the favour of "Trinity Institute of Professional Studies"



The balance fee to be deposited at the institute which includes University Charges, Alumni Contribution Fund (One Time Payment) and security (*refundable*) are as under:

Programme	Balance Fee (for 1 st Year) 2023 – 24 to be paid in the Institute at the time of admission (Amount in Rupees)
BBA	76890
BCA	75090
B.Com(H)	72090
BAJMC	76890

- Fee will be accepted through Demand Draft/Debit Card/Credit Card (neither Cheque nor Cash will be accepted).
- Admission will be confirmed only after submission of balance fee. In case the student fails to report to the Institute by 05:00 P.M. up to 01-September-2023 and/or do not deposit the balance fee, his / her vacancy will be intimated to GGSIP University to be filled up through the spot counselling.

Sd/-
Director

CC:

- The Management for kind information
- Admin to upload on Website
- All concerned