

**IQAC Cell**

**NOTICE**

It is to inform all the members of IQAC that a meeting is going to be held on 6<sup>th</sup> April 2023, Thursday, at 2:00PM onwards at room #002 in order to discuss the following agenda:

1. Review of last IQAC meeting
2. NAAC visit
3. Value-Added Course
4. Planning of Placement activities
5. Tech-Samaaroh 3.0
6. Others

All the concerned members and representatives are to join the meeting on time.

(Dr. Ashutosh Agarwal)  
Chairperson, IQAC

Copy to:

1. Honorable Chairman, TIPS, for information

### Minutes of Meeting

A meeting of the IQAC cell was held on 6<sup>th</sup> April 2023, Tuesday at 2:00PM to discuss on the following agenda. The meeting was presided over by Dr. Ashutosh Agarwal, Chairperson, IQAC.

The agenda of the meeting were:

1. Review of last IQAC meeting
2. NAAC visit
3. Value-Added Course
4. Planning of Placement activities
5. Tech-Samaaroh 3.0
6. Others

The members present in the meeting are:

S.no.	Name & address	Occupation	Designation	Signature
1.	DR. ASHUTOSH AGARWAL	DIRECTOR, TIPS	CHAIRPERSON	
2.	MRS. REEMA TANDON	PRINCIPAL, KAMAL PUBLIC SR. SEC. SCHOOL	MANAGEMENT REPRESENTATIVE	
3.	DR. SHASHI BALA	PRINCIPAL (LAW), TIPS	MEMBER	
4.	DR. MUKTA SHARMA	ASSOCIATE PROFESSOR, TIPS	COORDINATOR, IQAC	
5.	MS. POOJA KHURANA	ACCOUNTANT, TIPS	ADMINISTRATIVE OFFICER, TIPS	
6.	MS. AVNA SAXENA	HR MANAGER, TIPS	ADMINISTRATIVE OFFICER, TIPS	
7.	DR. KSH. KRISHNA B SINGHA	ASSOCIATE PROFESSOR, TIPS	MEMBER	
8.	MR. H. M JAIN	ASSISTANT PROFESSOR, TIPS	MEMBER	
9.	MS. NEHA AGGARWAL	ASSISTANT PROFESSOR, TIPS	MEMBER	
10.	MR. ROHIT	ASSISTANT PROFESSOR, TIPS	MEMBER	
11.	MS. TANYA CHATWAL	ASSISTANT PROFESSOR, TIPS	MEMBER	
12.	MS. SHRUTI CHOPRA	ASSISTANT PROFESSOR, TIPS	MEMBER	
13.	MS. RICHA TYAGI	ASSISTANT PROFESSOR, TIPS	MEMBER	

14.	DR. RAJESH AGGARWAL	PROFESSOR, TIPS	MEMBER	
15.	DR. DEEPALI SALUJA	ASSOCIATE PROFESSOR, TIPS	MEMBER	
16.	MR. SURESH JAIN	PATRON, BVP	NOMINEE FROM NGO	
17.	MS. MANSI SONI	SERVICE	NOMINEE FROM ALUMNI	
18.	MR. VIVEK SINGH	STUDENT	NOMINEE FROM STUDENTS	
19.	MR. VIPUL GARG	SELF EMPLOYED	INDUSTRIALIST	
20.	MR. SACHIN ANAND	SELF EMPLOYED	EMPLOYER	

The outcome of the discussions on the meeting agenda points are:

#### **Agenda Point 1) Review of last IQAC meeting**

**Resolution/Outcome:** A review report of the follow up actions taken on the resolutions of the last IQAC meeting was done by IQAC coordinator which was acknowledged by the present members without further comments. The IQAC cell was informed about an eminent lecture series on “Law is an instrument of social change” organised by Department of Legal Studies on 12<sup>th</sup> Jan 2023.

#### **Agenda Point 2) NAAC Visit**

**Resolution/Outcome:** The IQAC coordinator announced the meeting about the NAAC visit happening in the next month on 3<sup>rd</sup> & 4<sup>th</sup> May. The Self Study Report for 2<sup>nd</sup> Cycle of Accreditation are discussed in length and the concerns are highlighted by each member associated for the purpose. All the points for each criterion are briefed by the concerned members and some issues are raised in some criterion. The discussion under this agenda continued for fair enough time and the concerned issues are sorted. However, for some other concerns, it has been suggested for criteria wise in-house meeting with the IQAC coordinator in a day or two for detailed input & discussion.

#### **Agenda Point 3) Value-Added Course**

**Resolution/Outcome:** As per the agenda, the cell was informed by the concerned member that the recently completed 100 hour value added course by CS & IT was a huge success. In this regard the IQAC chairperson praised the initiative and encouraged others to follow the same suit. In this connection, the cell was informed about two proposed value added courses coming up in the next few days- which are a) by BA(J&MC) on Digital Marketing & Analytics in collaboration with Seekho, to be conducted offline, b) by Management & Commerce with support from Institute for Industrial Development Incubator under PPP mode with MSME, Government of India. Also the concerned member informed of the ongoing value add-on course organised by the Department of Legal Studies, in collaboration with District Legal Services Authority(DLSA), South West Delhi. The beneficiary participant students are from non-law department as to orient them in various legal aspects. The members suggest and discussed on different aspects of enriching the students in their respective domains by providing various skill development and value-added training programs.

#### **Agenda Point 4) Planning of Placement activities**

**Resolution/Outcome:** The IQAC cell discussed on the placement drives recently conducted and their outcomes which was shared by the concerned member with the present members. The successful completion of the HR Conclave on 1<sup>st</sup> April'23 has been praised by every member present. However, the proposed upcoming drives in the pipeline are shared and discussed in brief. It has been informed to the cell that Institution's Innovation Council cell was installed on 21<sup>st</sup> Feb 2023 with the motive to promote and nurture, encourage, inspire young students by supporting them to work with new ideas and transform them into prototype. All praised the initiative and discussed on how to strengthen the Innovation cell.

#### **Agenda Point 5) Tech-Samaaroh 3.0**

**Resolution/Outcome:** The organization of IT Fest, Tech-Samaaroh 3.0 by the department of CS & IT department on 18<sup>th</sup> March is discussed in the meeting. The members were informed about the 8 different events/competitions wherein students from more than 15 outside institutions took part. The attendees of the meeting were also shared with the learning outcomes from the organisation & conduct of the IT fest after the Covid pandemic phase. The members gave their inputs and suggested for idea events to be implemented in future endeavours.

#### **Agenda Point 5) Others**

**Resolution/Outcome:** With the permission of the chairperson, the cell discussed on the different institutional social responsibility and other social outreach programs conducted by the NSS cell of the institute. The recent visit to Bilaspur, Chhattisgarh representing Delhi contingent by our NSS-in charge faculty along with NSS volunteers of the UT to participate in the National Integration Camp organised from 18<sup>th</sup> March to 24<sup>th</sup> March has been reported in the meeting. It is informed that the NSS cell has recently conducted a 7 days camp for activities such as Eye check-up camp and Talent hunt for Slum kids, legal awareness campaign for slum people & yoga session with nutrition advice for Slum kids. The IQAC cell is shared with many other numerous activities related to personal wellness, societal welfare related programs, such as Stress Management & Personality Development,

Meeting concluded at 4:15PM with the vote of thanks to chairperson.

Dr. Mukta Sharma  
Coordinator, IQAC

Dr. Ashutosh Agarwal  
Chairperson, IQAC

Ref. No.TIPS/ IQAC/2022-23/ATR-04

Date: 31/3/2023

### **Action Taken Report**

1. HR Conclave organised on 1<sup>st</sup> April 2023
2. Tech-Samaaroh 3.0 organised on 18<sup>th</sup> March 2023